



Bangladesh – Japan Training Institute

TRAINING CALENDAR OF BJTI FOR THE YEAR 2015

Code	Name	Particulars (Date, Time, Venue, Fees)	Key Resource Person
BJTI/15/01	HR Audit and Accounting	Date: 03 January 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Tapash Chakraborty Head of People's Planning and Acquisition, Eastern Bank Limited
BJTI/15/02	Industrial Relations and Labour Law 2006 (amended up to 2013)	Date: 09 January 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. M A Rashid Joint Director & Registrar of Trade Union Ministry of Labour & Employment
BJTI/15/03	Business Communication Skills	Date: 10 January 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Ms. Sutapa Bhattacharjee Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/04	Human Resource Policies & Strategies	Date: 16 January 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist
BJTI/15/05	Project Management	Date: 17 January 2015 Time: 8: 45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Mohammad Sayeedur Rahman Management Consultant & Training Specialist
BJTI/15/06	Industrial Water Treatment & Boiler and Cooling Water Conditioning	Date: 23-24 January 2015 Time: 8:45 am-5:00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: Tk 7,000/-	Dr. Md. Raisuddin Miah Managing Director, The Waterworks Former Director (Water Quality & Environment), Power Development Board
BJTI/15/07	Time Management	Date: 31 January 2015 Time: 8: 45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Abu Hena Mostafa Kamal Khan Management Consultant & Training Specialist Member, BJTI Council

BJTI/15/08	Behavior Modification for Performance Improvement	Date: 06 February 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Engr. AMM Khairul Bashar Director, Centre for Management Development (CMD), President, BAAS & BSTQM, Member, BJTI Council
BJTI/15/09	Supply Chain Management	Date: 07 February 2015 Time: 8:45 am-5:00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Mohammad Sayeedur Rahman Management Consultant & Training Specialist
BJTI/15/10	Effective Team Building and Leadership	Date: 13 February 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Khaled Mahmud Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/11	Effective Procurement Tools and Techniques: Perspective Public and Private Sector	Date: 27 February 2015 Time: 8:45 am-5:00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Mohammad Sayeedur Rahman Management Consultant & Training Specialist Mr. Md. Shah Alam Bhuiyan Management Consultant & Training Specialist
BJTI/15/12	Kaizen for Improving Organizational Performance	Date: 28 February 2015 Time: 08:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Engr. Syed Masud Hasan Managing Director Centre for Management Development (CMD), Former President, BAAS
BJTI/15/13	Training of Trainers (TOT)	Date: 06-07 March 2015 Time: 8:45 am-5:00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: Tk 7,000/-	Mr. Md. Mahbub ul Alam Management Consultant & Training Specialist
BJTI/15/14	Motivating Employees for Management Excellence	Date: 13 March 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Dr. Parveen Agaz Management Consultant & Training Specialist
BJTI/15/15	Introduction to Inventory Management & Warehousing	Date: 21 March 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: TK. 4,000/-	Mr. Mohammad Sayeedur Rahman Management Consultant & Training Specialist
BJTI/15/16	Performance Management System	Date: 28 March 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: TK. 4,000/-	Ms. Sutapa Bhattacharjee Institute of Business Administration (IBA) Assistant Professor University of Dhaka

BJTI/15/17	Total Productive Maintenance (TPM)	Date: 03 April 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: TK. 4,000/-	Engr. Syed Masud Hasan Managing Director Centre for Management Development (CMD), Former President, BAAS
BJTI/15/18	Win Customers Breaking Communication Barrier	Date: 04 April 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: TK. 4,000/-	Mr. Md. Rajibul Hoque Management Consultant & Training Specialist
BJTI/15/19	Negotiation Skills Development	Date: 17 April 2015 Time: 8:45 am-5:00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Ms. Sutapa Bhattacharjee Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/20	Social Compliance	Date: 18 April 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Md. Mahbub ul Alam Management Consultant & Training Specialist
BJTI/15/21	Developing Soft Skills at Work Place	Date: 25 April 2015 Time: 8:45 am – 5:00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist
BJTI/15/22	Total Quality Management (TQM)	Date: 08-09 May 2015 Time: 8:45 am-5.00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: 7,000/-	Engr. AMM Khairul Bashar Director, Centre for Management Development (CMD), President, BAAS & BSTQM, Member, BJTI Council
BJTI/15/23	Industrial Safety Management	Date: 15 May 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Dr. Engr. Mamunur Rashid Management Consultant & Training Specialist
BJTI/15/24	Business Ethics and Corporate Responsibilities	Date: 22 May 2015 Time: 8:45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Khaled Mahmud Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/25	Stress Management	Date: 23 May 2015 Time: 8:45 am – 5:00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Ms. Sutapa Bhattacharjee Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/26	Industrial Effluent Treatment Plant	Date: 29-30 May 2015 Time: 8:45am-5.00pm, 2 Days	Dr. Md. Raisuddin Miah Managing Director, The

		Venue: BAAS Centre, Eastern Plaza Fees: Tk 7,000/-	Waterworks Former Director (Water Quality & Environment), Power Development Board
BJTI/15/27	Supervisory Skills Development Workshop	Date: 05 June 2015 Time: 8: 45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Mr. Abu Nayeem Md. Shahjahan Vice Chairman, BJTI Council General Manager, Jamuna Resort Ltd.
BJTI/15/28	Productivity Improvement Techniques	Date: 06 June 2015 Time: 8: 45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Engr. Syed Masud Hasan Managing Director Centre for Management Development (CMD), Former President, BAAS
BJTI/15/29	Quality Management System: ISO 9001-2008	Date: 12 June 2015 Time: 8: 45 am-5.00 pm, 1 day Venue: BAAS Centre, Eastern Plaza Fees: 4,000/-	Dr. Engr. Mamunur Rashid Management Consultant & Training Specialist
BJTI/15/30	Income Tax & VAT: Special Emphasis on Budget 2015	Date: 03-04 July 2015 Time: 8:45 am-5:00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: Tk 7,000/-	Mr. Ranjan Kumar Bhowmik, FCMA Director General B.C.S. (Tax Academy), Dhaka Md. Lutfor Rahman Commissioner (Customs & VAT) Government of the People's Republic of Bangladesh
BJTI/15/31	Corporate Sales	Date: 07 August 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Khaled Mahmud Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/32	Financial Statement Analysis	Date: 14 August 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Md. Rajibul Hoque Management Consultant & Training Specialist
BJTI/15/33	Professional Salesman of 21 st Century	Date: 21-22 August 2015 Time: 8:45 am-5:00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: Tk 7,000/-	Mr. Md. Akbar Hassan CEO & Managing Director Bridddhi-Industrial and Marketing Consultant
BJTI/15/34	Professional Business Communication	Date: 28 August 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Khaled Mahmud Assistant Professor Institute of Business Administration (IBA) University of Dhaka

BJTI/15/35	Team Building and Leadership	Date: 04-05 September 2015 Time: 8:45 am-5:00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: Tk 7,000/-	Mr. Md. Akbar Hassan CEO & Managing Director Briddhi-Industrial and Marketing Consultant
BJTI/15/36	Conflict Management and Grievance Handling	Date: 12 September 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Ms. Sutapa Bhattacharjee Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/37	Succession Planning and Talent Management	Date: 18 September 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Tapash Chakraborty Head of People's Planning and Acquisition, Eastern Bank Limited
BJTI/15/38	Labour Law	Date: 16 October 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Akund Ahmed Shamsul Alam Management Consultant & Training Specialist
BJTI/15/39	Office Management with Computer Applications	Date: 30-31 October 2015 Time: 8:45 am-5:00 pm, 2 days Venue: BAAS Centre, Eastern Plaza Fees: Tk 8,000/-	Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist
BJTI/15/40	Brand Management	Date: 13 November 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Khaled Mahmud Assistant Professor Institute of Business Administration (IBA) University of Dhaka
BJTI/15/41	Information Management	Date: 12 December 2015 Time: 8:45 am-5:00 pm, 1day Venue: BAAS Centre, Eastern Plaza Fees: Tk 4,000/-	Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist

Nomination: Nomination for participation must be sent before three (3) days of the schedule date of training. For further details please contact:

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