



BANGLADESH – JAPAN TRAINING INSTITUTE

TRAINING CALENDAR OF BJTI FOR THE YEAR 2017

| Code | Name | Particulars (Date, Time, Fees) | Resource Person |
|-------------|---|---|---|
| BJTI/17/01 | Employee Engagement: Tool for increasing Employee Efficiency & Productivity | Date: 06 January 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. R M Nasrullah Zaidi Head of HR & Training Prime Finance & Investment Limited |
| BJTI/17/02 | Competency Based Talent Management | Date: 07 January 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Tapash Chakraborty Head of Human Resources Division Midland Bank Limited |
| BJTI/17/03 | Customer Service Excellence | Date: 13 January 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mohammed Masud Rayhan Corporate Trainer Performance Enhancement Catalyst |
| BJTI/17/04 | Negotiation Skill Development | Date: 14 January 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Ms. Sutapa Bhattacharjee Assistant Professor, Institute of Business Administration (IBA) University of Dhaka |
| BJTI/17/05 | Industrial Water Treatment & Boiler and Cooling Water Conditioning | Date: 20-21 January 2017 Time: 8:45 am-5:00 pm, 2 days Fees: Tk 7,000/- | Dr. Md. Raisuddin Miah Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board |
| BJTI/17/06 | Human Resource Policies & Strategies | Date: 27 January 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist |
| BJTI/17/07 | QC Tools and Techniques | Date: 28 January 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. SAM Yousuf Managing Director Takamatsu Footwear Ltd. |
| BJTI/17/08 | Time Management | Date: 03 February 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Abu Hena Mostafa Kamal Khan Management Consultant & Training Specialist, Member, BJTI Council |
| BJTI/17/09 | Project Management: Principles, Tools and Techniques | Date: 04 February 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mohammad Sayeedur Rahman Management Consultant & Training Specialist |
| BJTI/17/10 | Brand Management | Date: 10 February 2017 Time: 8:45 am-5.00 pm, 1 day | Mr. Khaled Mahmud Assistant Professor, Institute of Business |

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| | | Fees: 4,000/- | Administration (IBA) University of Dhaka |
| BJTI/17/11 | Supervisory Skills Development Workshop | Date: 11 February 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Abu Nayeem Md. Shahjahan General Manager of Space Apartments & Suites and Vice Chairman of BJTI Council, Former General Manager, Jamuna Resort Ltd. |
| BJTI/17/12 | Essential Analysis of Supply Chain and Logistics Management | Date: 17 February 2017 Time: 08:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Md. Arif Khan Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services |
| BJTI/17/13 | Strategic Planning for Competitive Advantage | Date: 18 February 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Dr. Muhammad Shariat Ullah Associate Professor, Department of Management, University of Dhaka |
| BJTI/17/14 | Behavior Modification for Performance Improvement | Date: 24 February 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Engr. AMM Khairul Bashar Director, Centre for Management Development, Former President BAAS, President, BSTQM, Member BJTI Council |
| BJTI/17/15 | Think like CEO | Date: 25 February 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. R M Nasrullah Zaidi Head of HR & Training Prime Finance & Investment Limited |
| BJTI/17/16 | Training of Trainers (TOT) | Date: 03-04 March 2017 Time: 08:45 am-5:00 pm, 2 days Fees: Tk 7,000/- | Mr. Md. Mahbub ul Alam Management Consultant & Training Specialist |
| BJTI/17/17 | Safety at Work | Date: 10 March 2017 Time: 8:45 am-5.00 pm, 1 day Fees: TK. 4,000/- | Engr. Syed Masud Hasan Managing Director, Centre for Management Development, Former President, BAAS |
| BJTI/17/18 | HR as Business Partner | Date: 11 March 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Tapash Chakraborty Head of Human Resources Division Midland Bank Limited |
| BJTI/17/19 | Effective Team Building: How to Lead & Perform | Date: 31 March 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Khaled Mahmud Assistant Professor, Institute of Business Administration (IBA), University of Dhaka |
| BJTI/17/20 | Balanced Scorecard: Tool for Navigating KPI Achievement | Date: 01 April 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. R M Nasrullah Zaidi Head of HR & Training Prime Finance & Investment Limited |
| BJTI/17/21 | Leadership & Problem Solving | Date: 07-08 April 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 7,000/- | Md. Akbar Hassan CEO & Managing Director, Briddhi-Industrial and Marketing Consultant |
| BJTI/17/22 | Financial Management for Non Financial Personnel | Date: 21 April 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Md. Rajibul Hoque Management Consultant & Training Specialist |

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| BJTI/17/23 | Creative and Effective Selling Techniques | Date: 22 April 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Razib Ahmed Sales Development Specialist |
| BJTI/17/24 | Total Quality Management | Date: 28-29 April 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 7,000/- | Mr. AMM Khairul Bashar Director, Centre for Management Development, Former President BAAS, President, BSTQM, Member BJTI Council |
| BJTI/17/25 | International Training on Office Kaizen and Office 5 'S' Concepts | Date: 04 May 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 6,000/- | Mr. Prakash B. Yardi International Expert on Japanese Management Approach |
| BJTI/17/26 | International Training on Manufacturing Excellence through Kaizen | Date: 05 May 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 6,000/- | Mr. Prakash B. Yardi International Expert on Japanese Management Approach |
| BJTI/17/27 | International Training on POKAYOKE for Quality Improvement | Date: 06 May 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 6,000/- | Mr. Prakash B. Yardi International Expert on Japanese Management Approach |
| BJTI/17/28 | International Training on 5 'S' and Visual Management | Date: 07 May 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 6,000/- | Mr. Prakash B. Yardi International Expert on Japanese Management Approach |
| BJTI/17/29 | Industrial Effluent Treatment Plant | Date: 12-13 May 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 7,000/- | Dr. Md. Raisuddin Miah Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board |
| BJTI/17/30 | Productivity & Profitability through People Management | Date: 08 July 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. R M Nasrullah Zaidi Head of HR & Training Prime Finance & Investment Limited |
| BJTI/17/31 | Income TAX and VAT | Date: 14 July 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Ranjan Kumar Bhowmik, FCMA Member, Taxes Appellate Tribunal, Dhaka Mr. Md. Zakir Hossain Additional Commissioner, Bangladesh Customs & VAT, National Board of Revenue, Dhaka |
| BJTI/17/32 | Practical Solution of Quality-Related Problems in Organization | Date: 15 July 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. SAM Yousuf Managing Director Takamatsu Footwear Ltd. |
| BJTI/17/33 | Leadership for 21 st Century | Date: 21 July 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Dr. Muhammad Shariat Ullah Associate Professor, Department of Management, University of Dhaka |

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| BJTI/17/34 | Stress Management | Date: 22 July 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Ms. Sutapa Bhattacharjee Assistant Professor, Institute of Business Administration (IBA) University of Dhaka |
| BJTI/17/35 | Financial Analysis for Decision Making | Date: 28 July 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Md. Rajibul Hoque Management Consultant & Training Specialist |
| BJTI/17/36 | Total Productive Maintenance (TPM) | Date: 29 July 2017 Time: 8:45 am-5.00 pm, 1 day Fees: TK. 4,000/- | Engr. Syed Masud Hasan Managing Director, Centre for Management Development, Former President, BAAS |
| BJTI/17/37 | KPI Master Class: Design, Implement and Measure KPI | Date: 04-05 August 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 7,000/- | Mr. R M Nasrullah Zaidi Head of HR & Training Prime Finance & Investment Limited |
| BJTI/17/38 | Innovation Management for Business Growth | Date: 11 August 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mohammad Sayeedur Rahman Management Consultant & Training Specialist |
| BJTI/17/39 | Synergy in Team Building | Date: 12 August 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist |
| BJTI/17/40 | Industrial Water Treatment & Boiler and Cooling Water Conditioning | Date: 18-19 August 2017 Time: 8:45 am-5:00 pm, 2 days Fees: Tk 7,000/- | Dr. Md. Raisuddin Miah Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board |
| BJTI/17/41 | People Management as Strategic Business Partner | Date: 25 August 2017 Time: 08:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Tapash Chakraborty Head of Human Resources Division Midland Bank Limited |
| BJTI/17/42 | Bangladesh Labour Act 2006 and Bangladesh Labour Rules 2015 | Date: 26 August 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Akund Ahmed Shamsul Alam Management Consultant & Training Specialist |
| BJTI/17/43 | Managerial Competencies Master Class | Date: 22 September 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. R M Nasrullah Zaidi Head of HR & Training Prime Finance & Investment Limited |
| BJTI/17/44 | Performance Management Issues | Date: 23 September 2017 Time: 8:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Dr. Md. Nazmul Karim Chowdhury Vice Chancellor Fareast International University |
| BJTI/17/45 | Essential Analysis of Supply Chain and Logistics Management | Date: 29 September 2017 Time: 08:45 am-5:00 pm, 1 day Fees: Tk 4,000/- | Mr. Md. Arif Khan Chief Consultant and Training Specialist, Sullivan Consulting and Learning Services |
| BJTI/17/46 | Effective | Date: 06 October 2017 | Mr. Md. Rajibul Hoque |

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| | Communication for Healthy Work Environment | Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Management Consultant & Training Specialist |
| BJTI/17/47 | HR Audit and Accounting | Date: 07 October 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Tapash Chakraborty Head of Human Resources Division Midland Bank Limited |
| BJTI/17/48 | Neuro Selling | Date: 13-14 October 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 7,000/- | Md. Akbar Hassan CEO & Managing Director, Briddhi-Industrial and Marketing Consultant |
| BJTI/17/49 | Effective Leadership in Change Management | Date: 20 October 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist |
| BJTI/17/50 | Performance Improvement Programming | Date: 21 October 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mohammad Sayeedur Rahman Management Consultant & Training Specialist |
| BJTI/17/51 | Conflict Management and Grievance Handling | Date: 27 October 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Dr. Md. Nazmul Karim Chowdhury Vice Chancellor Fareast International University |
| BJTI/17/52 | Talent Management in Line with Business | Date: 28 October 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Tapash Chakraborty Head of Human Resources Division Midland Bank Limited |
| BJTI/17/53 | Kaizen for Improving Organizational Performance | Date: 03 November 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Engr. Syed Masud Hasan Managing Director, Center for Management Development, Former President, BAAS |
| BJTI/17/54 | International Business Planning for Successful Export Marketing | Date: 04 November 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Md. Arif Khan Chief Consultant and Training Specialist Sullivan Consulting and Learning Services |
| BJTI/17/55 | International Training on Occupational Health & Safety Management System (OHSAS) 18001 | Date: 10-11 November 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 10,000/- | Not yet finalized |
| BJTI/17/56 | Developing Management Skills | Date: 17 November 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Mohammad Nazmi Newaz Management Consultant & Training Specialist |
| BJTI/17/57 | Business Ethics and Corporate Responsibilities | Date: 18 November 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Khaled Mahmud Assistant Professor, Institute of Business Administration (IBA) University of Dhaka |
| BJTI/17/58 | Income TAX and VAT | Date: 24 November 2017 Time: 8:45 am-5.00 pm, 1 day | Mr. Ranjan Kumar Bhowmik, FCMA Member, Taxes Appellate Tribunal, |

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| | | Fees: 4,000/- | Dhaka Mr. Md. Zakir Hossain Additional Commissioner, Bangladesh Customs & VAT, National Board of Revenue, Dhaka |
| BJTI/17/59 | Industrial Effluent Treatment Plant | Date: 01-02 December 2017 Time: 8:45 am-5.00 pm, 2 days Fees: 7,000/- | Dr. Md. Raisuddin Miah Adviser, Water and Waste Water Treatment, Max Power Ltd., Former Director (Water Quality & Environment), Bangladesh Power Development Board |
| BJTI/17/60 | Business Process Leadership | Date: 08 December 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mohammad Sayeedur Rahman Management Consultant & Training Specialist |
| BJTI/17/61 | Productivity Improvement Techniques | Date: 09 December 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Engr. Syed Masud Hasan Managing Director, Center for Management Development, Former President, BAAS |
| BJTI/17/62 | Financial Management for Executives | Date: 30 December 2017 Time: 8:45 am-5.00 pm, 1 day Fees: 4,000/- | Mr. Md. Rajibul Hoque Management Consultant & Training Specialist |

Nomination: Nomination for participation must be sent before four (4) days of the schedule date of training. For further details please contact:

Md. Mahfuzul Haque, Assistant General Manager
Bangladesh – Japan Training Institute (BJTI)
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